Step by step instructions for computer class registration

Step 1: In a web browser, go to <u>www.mybpl.org</u>

Step 2: Hover the mouse over "Programs" then click on "Computer Classes."



Step 3: Click on the blue text that says "online calendar" under the REGISTRATION section. This will open the class calendar.

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Registration

Registration is taken 24/7 using our online calendar or by calling Adult Services at (630) 924-2730 during library business hours.

We will hold seats for registered patrons for ten minutes after the class start time. After ten minutes, seats will be available to walk-ins. If multiple walk-ins are waiting, priority will be given to those on the registration waiting list in order of registration date.

Classes Offered

Access 1

Step 4: Once you find your class in the calendar hover the mouse over the text until the mouse turns into a hand then click. This will open a new window with details of the class and the option to register. If you wish to register for this class, click on the button on the bottom that says "Register."

Online Travel Planning
This class will teach students how to use many of the resources available online for travelers. Ways to save money as well as learning about your destination and avoiding unfortunate mistakes will be discussed. It's also a fun way to learn about using forums, online review sites, and other Web 2.0 technology for a practical purpose
Date:
Monday Feb 11, 2019
Time: 7:00 PM - 8:2 Location Mtg Root Register There are 14 spaces available.
[CLOSE THIS WINDOW]

Step 5: A third window will appear with the registration form. Once you have filled out all of the information, click the button at the bottom of the page that says "Send". You will only need to click this button once. Clicking it multiple times may register you for the class multiple times. Once you have registered, a confirmation will appear tell you that you have successfully registered for the class.

1
The you for registering online.
Send Cancel